

# NOTICE OF MEETING

---

OF THE  
**FINANCE AND  
ADMINISTRATION  
COMMITTEE**

OF THE  
BOARD OF DIRECTORS  
OF THE



IS SCHEDULED FOR  
**WEDNESDAY, SEPTEMBER 14, 2022**  
**11:00 A.M.**

**The meeting will be accessible at:**  
**(415) 856-9169/Conference ID: 809 178 499#**

PURSUANT TO AB361 AND RESOLUTION NO. 2022-9-2, ADOPTED BY THE IEUA BOARD OF DIRECTORS ON SEPTEMBER 7, 2022, IEUA BOARD AND COMMITTEE MEETINGS WILL CONTINUE TO BE CONDUCTED THROUGH TELECONFERENCE IN AN EFFORT TO PROTECT PUBLIC HEALTH AND PREVENT THE SPREAD OF COVID-19. THERE WILL BE NO PUBLIC LOCATION AVAILABLE FOR ATTENDING THE MEETING IN PERSON.

The public may participate and provide public comment during the meeting by dialing into the number provided above. Comments may also be submitted by email to the Board Secretary/Office Manager Denise Garzaro at [dgarzaro@ieua.org](mailto:dgarzaro@ieua.org) prior to the completion of the Public Comment section of the meeting. Comments will be distributed to the Board of Directors.



**AGENDA  
FINANCE AND ADMINISTRATION  
COMMITTEE MEETING  
OF THE BOARD OF DIRECTORS  
INLAND EMPIRE UTILITIES AGENCY\***

**WEDNESDAY, SEPTEMBER 14, 2022  
11:00 A.M.**

**AGENCY HEADQUARTERS  
BOARD ROOM  
6075 KIMBALL AVENUE, BUILDING A  
CHINO, CALIFORNIA 91708  
VIEW THE MEETING LIVE ONLINE AT [IEUA.ORG](http://IEUA.ORG)  
TELEPHONE ACCESS: (415) 856-9169 / Conf Code: 809 178 499#**

PURSUANT TO AB361 AND RESOLUTION NO. 2022-9-2, ADOPTED BY THE IEUA BOARD OF DIRECTORS ON SEPTEMBER 7, 2022, IEUA BOARD AND COMMITTEE MEETINGS WILL CONTINUE TO BE CONDUCTED THROUGH TELECONFERENCE. IN AN EFFORT TO PROTECT PUBLIC HEALTH AND PREVENT THE SPREAD OF COVID-19, THERE WILL BE NO PUBLIC LOCATION AVAILABLE FOR ATTENDING THE MEETING IN PERSON.

The public may participate and provide public comment during the meeting by dialing the number provided above. Comments may also be submitted by email to the Board Secretary/Office Manager Denise Garzaro at [dgarzaro@ieua.org](mailto:dgarzaro@ieua.org) prior to the completion of the Public Comment section of the meeting. Comments will be distributed to the Board of Directors.

**CALL TO ORDER**

**PUBLIC COMMENT**

Members of the public may address the Board on any item that is within the jurisdiction of the Board; however, no action may be taken on any item not appearing on the agenda unless the action is otherwise authorized by Subdivision (b) of Section 54954.2 of the Government Code. Those persons wishing to address the Board on any matter, whether or not it appears on the agenda, are requested to email the Board Secretary/Office Manager prior to the public comment section or request to address the Board during the public comments section of the meeting. Comments will be limited to three minutes per speaker. Thank you.

**ADDITIONS TO THE AGENDA**

In accordance with Section 54954.2 of the Government Code (Brown Act), additions to the agenda require two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted.

\*A Municipal Water District

1. **CONSENT ITEMS**

A. **MINUTES**

Approve Minutes of the August 10, 2022 Finance and Administration Committee meeting.

B. **REPORT ON GENERAL DISBURSEMENTS**

Staff recommends that the Committee/Board approve the total disbursements for the month of July 2022, in the amount of \$39,583,777.01.

C. **RP-5 EXPANSION PROJECT BUDGET TRANSFER**

Staff recommends that the Committee/Board:

1. Approve a FY 2022/23 transfer in the amount of \$60,000 from the RP-5 Expansion to 30 MGD, Project No. EN19001 capital budget, to the RP-5 Expansion to 30 MGD, Project No. EN19001 operating budget in the Regional Capital (RC) Fund;
2. Approve a FY 2022/23 transfer in the amount of \$60,000 from the RP-5 Biosolids Facility, Project No. EN19006 capital budget, to RP-5 Biosolids Facility, Project No. EN19006 operating budget in the Regional Capital (RC) Fund; and
3. Authorize the General Manager to execute the budget transfer.

2. **ACTION ITEMS**

A. **FISCAL YEAR 2021/22 CARRY FORWARD BUDGET AMENDMENT**

Staff recommends that the Committee/Board:

1. Approve the carry forward of open encumbrances and non-encumbered commitments related to budgets from FY 2021/22 to FY 2022/23; and
2. Amend the FY 2022/23 budget in the amount of \$5,408,121 for operations and maintenance expenses, \$7,795,788 for non-capital projects, and \$7,617,085 for capital projects.

B. **PUBLIC HEARING AND ADOPTION OF ORDINANCE NO. 110**

Staff recommends that the Committee/Board:

1. Hold a Public Hearing to receive comments prior to the adoption of Ordinance No. 110, establishing and setting forth the policies governing Agency authority dollar limits for procurement and procurement- related activities; and
2. After closing the Public Hearing, adopt Ordinance No. 110.

**C. COLLECTION SYSTEM CONDITION ASSESSMENT AND OPTIMIZATION PROJECT FISCAL YEAR 2022/23 PROJECT BUDGET AUGMENTATION**

Staff recommends that the Committee/Board:

1. Approve a FY 2022/23 project budget augmentation for the Regional System Asset Management Project, No. EN19024, in the amount of \$50,237, from \$329,878 to \$380,115 in the Regional Operations and Maintenance (10800) Fund;
2. Approve a FY 2022/23 project budget augmentation for the NRW Manhole and Pipeline Project, No. EN19028, in the amount of \$393,398, from \$70,000 to \$463,398 in the Non-Reclaimable Wastewater (10500) Fund; and
3. Authorize the General Manager to approve the budget augmentation.

**D. RECHARGE MASTER PLAN UPDATE PROJECT – BUDGET INCREASE, AGREEMENT AMENDMENT, AND CONSTRUCTION CHANGE ORDER APPROVAL**

Staff recommends that the Committee/Board:

1. Approve the total project budget augmentation for RW15003.00 in Fiscal Year 2022/23 from \$24,004,424 to \$27,260,512;
2. Approve the second amendment to IEUA and CBWM's Cost Sharing Agreement, Task Order No. 9, for the project under RW15003.06;
3. Approve the construction change order with MNR Construction, Inc. for Project No. RW15003.06 at a not-to-exceed amount of \$3,161,995 which increases the contract from \$15,669,068.27 to \$18,831,063.27 (20% increase); and
4. Authorize the General Manager to execute the contracts, subject to non-substantive changes.

**3. INFORMATION ITEMS**

**A. FISCAL YEAR 2021/22 FOURTH QUARTER BUDGET VARIANCE, PERFORMANCE UPDATES, AND BUDGET TRANSFERS (WRITTEN/POWERPOINT)**

**RECEIVE AND FILE INFORMATION ITEM**

**B. TREASURER'S REPORT OF FINANCIAL AFFAIRS (WRITTEN/POWERPOINT)**

4. **GENERAL MANAGER'S COMMENTS**

5. **COMMITTEE MEMBER COMMENTS**

6. **COMMITTEE MEMBER REQUESTED FUTURE AGENDA ITEMS**

**ADJOURN**

**DECLARATION OF POSTING**

I, Denise Garzaro, CMC, Board Secretary/Office Manager of the Inland Empire Utilities Agency\*, a Municipal Water District, hereby certify that, per Government Code Section 54954.2, a copy of this agenda has been posted at the Agency's main office, 6075 Kimball Avenue, Building A, Chino, CA and on the Agency's website at [www.ieua.org](http://www.ieua.org) at least seventy-two (72) hours prior to the meeting date and time above.

**In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Board Secretary at (909) 993-1736 or [dgarzaro@ieua.org](mailto:dgarzaro@ieua.org), 48 hours prior to the scheduled meeting so that IEUA can make reasonable arrangements to ensure accessibility.**