

# NOTICE OF MEETING

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OF THE  
**AUDIT  
COMMITTEE**  
OF THE  
**BOARD OF DIRECTORS**  
OF THE



**SCHEDULED FOR  
MONDAY, SEPTEMBER 12, 2022  
9:00 A.M.**

**The meeting will be accessible at:**  
**(415) 856-9169/Conference ID: 191 714 28#**

PURSUANT TO AB361 AND RESOLUTION NO. 2022-9-2, ADOPTED BY THE IEUA BOARD OF DIRECTORS ON SEPTEMBER 7, 2022, IEUA BOARD AND COMMITTEE MEETINGS WILL CONTINUE TO BE CONDUCTED THROUGH TELECONFERENCE. IN AN EFFORT TO PROTECT PUBLIC HEALTH AND PREVENT THE SPREAD OF COVID-19, THERE WILL BE NO PUBLIC LOCATION AVAILABLE FOR ATTENDING THE MEETING IN PERSON.

The public may participate and provide public comment during the meeting by dialing the number provided above. Alternatively, public comments may be emailed to the Recording Secretary Jeanina Romero at [jromero@ieua.org](mailto:jromero@ieua.org) no later than 24 hours prior to the scheduled meeting time. Comments will then be read into the record during the meeting.



**AGENDA  
AUDIT COMMITTEE MEETING  
OF THE BOARD OF DIRECTORS  
INLAND EMPIRE UTILITIES AGENCY\***

**MONDAY, SEPTEMBER 12, 2022  
9:00 A.M.**

**AGENCY HEADQUARTERS  
BOARD ROOM  
6075 KIMBALL AVENUE, BUILDING A  
CHINO, CALIFORNIA 91708  
VIEW THE MEETING LIVE ONLINE AT IEUA.ORG  
TELEPHONE ACCESS: (415) 856-9169 / Conf Code: 191 714 28#**

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**CALL TO ORDER**

**PUBLIC COMMENT**

Members of the public may address the Board on any item that is within the jurisdiction of the Board; however, no action may be taken on any item not appearing on the agenda unless the action is otherwise authorized by Subdivision (b) of Section 54954.2 of the Government Code. Those persons wishing to address the Board on any matter, whether or not it appears on the agenda, are requested to email the Recording Secretary no later than 24 hours prior to the scheduled meeting time or address the Board during the public comments section of the meeting. Comments will be limited to three minutes per speaker. Thank you.

**ADDITIONS TO THE AGENDA**

In accordance with Section 54954.2 of the Government Code (Brown Act), additions to the agenda require two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted.

\*A Municipal Water District

1. **ACTION ITEM**

A. **MINUTES**

Approve Minutes of the June 6, 2022 Audit Committee meeting.

2. **INFORMATION ITEMS**

A. **ACCOUNTS PAYABLE OPERATIONAL AND INTERNAL CONTROL  
AUDIT REPORT – REVIEW OF PROCURE TO PAY PROCESSES FOR  
HOME DEPOT CREDIT CARDS (WRITTEN/POWERPOINT)**

B. **STATUS UPDATE – REVIEW OF PROCURE TO PAY PROCESSES FOR  
MATERIALS AND SUPPLIES (WRITTEN/POWERPOINT)**

C. **PROGRESS UPDATE FOR ALL PROCURE TO PAY AUDIT  
RECOMMENDATIONS (WRITTEN/POWERPOINT)**

D. **WAREHOUSE ANNUAL PHYSICAL INVENTORY AND MONTHLY  
CYCLE COUNTS (WRITTEN/POWERPOINT)**

E. **WATER USE EFFICIENCY PROGRAMS AUDIT – FOLLOW-UP REVIEW  
(WRITTEN/POWERPOINT)**

F. **INTERNAL AUDIT DEPARTMENT QUARTERLY STATUS REPORT FOR  
SEPTEMBER 2022 (WRITTEN)**

3. **AUDIT COMMITTEE ADVISOR COMMENTS**

4. **COMMITTEE MEMBER COMMENTS**

5. **COMMITTEE MEMBER REQUESTED FUTURE AGENDA ITEMS**

**ADJOURN**

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**DECLARATION OF POSTING**

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I, Jeanina Romero, Executive Assistant of the Inland Empire Utilities Agency\*, a Municipal Water District, hereby certify that, per Government Code Section 54954.2, a copy of this agenda has been posted at the Agency's main office, 6075 Kimball Avenue, Building A, Chino, CA and on the Agency's website at [www.ieua.org](http://www.ieua.org) at least seventy-two (72) hours prior to the meeting date and time above.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Recording Secretary at (909) 993-1847 or [jromero@ieua.org](mailto:jromero@ieua.org), 48 hours prior to the scheduled meeting so that IEUA can make reasonable arrangements to ensure accessibility.