

# NOTICE OF MEETING

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OF THE  
**FINANCE AND  
ADMINISTRATION  
COMMITTEE**

OF THE  
BOARD OF DIRECTORS  
OF THE



IS SCHEDULED FOR  
**WEDNESDAY, APRIL 14, 2021**  
**11:00 A.M.**

**PLEASE NOTE THE CHANGE IN TIME**

TELECONFERENCE ACCESSIBILITY FOR THE GENERAL PUBLIC:  
In all efforts to prevent the spread of COVID-19, until further notice, the Inland Empire Utilities Agency will be holding all Board and Committee meetings by teleconferencing.

**The meeting will be accessible at:**  
**(415) 856-9169/Conference ID: 606 409 613#**

This meeting is being conducted virtually by video and audio conferencing. There will be no public location available to attend the meeting; however, the public may participate and provide public comment during the meeting by calling into the number provided here. The public may also view the meeting live through the Agency's website. Alternatively, public comments may be emailed to the Board Secretary/Office Manager Denise Garzaro at [dgarzaro@ieua.org](mailto:dgarzaro@ieua.org) no later than 24 hours prior to the scheduled meeting time. Comments will be read into the record during the meeting.



**FINANCE AND ADMINISTRATION  
COMMITTEE MEETING  
OF THE BOARD OF DIRECTORS  
INLAND EMPIRE UTILITIES AGENCY\***

**WEDNESDAY, APRIL 14, 2021**

**11:00 A.M.**

**(Please note new start time)**

**INLAND EMPIRE UTILITIES AGENCY\*  
VIEW THE MEETING LIVE ONLINE AT IEUA.ORG  
TELEPHONE ACCESS: (415) 856-9169 / Conf Code: 606 409 613#**

PURSUANT TO THE PROVISIONS OF EXECUTIVE ORDER N-25-20 ISSUED BY GOVERNOR GAVIN NEWSOM ON MARCH 12, 2020, AND EXECUTIVE ORDER N-29-20 ISSUED BY GOVERNOR GAVIN NEWSOM ON MARCH 17, 2020 AND IN AN EFFORT TO PROTECT PUBLIC HEALTH AND PREVENT THE SPREAD OF COVID-19, THERE WILL BE NO PUBLIC LOCATION FOR ATTENDING IN PERSON.

The public may participate and provide public comment during the meeting by dialing into the number provided above. Alternatively, public comments may be emailed to the Board Secretary/Office Manager Denise Garzaro at [dgarzaro@ieua.org](mailto:dgarzaro@ieua.org) no later than 24 hours prior to the scheduled meeting time. Comments will then be read into the record during the meeting.

**CALL TO ORDER**

**PUBLIC COMMENT**

Members of the public may address the Board on any item that is within the jurisdiction of the Board; however, no action may be taken on any item not appearing on the agenda unless the action is otherwise authorized by Subdivision (b) of Section 54954.2 of the Government Code. Those persons wishing to address the Board on any matter, whether or not it appears on the agenda, are requested to email the Board Secretary/Office Manager no later than 24 hours prior to the scheduled meeting time or address the Board during the public comments section of the meeting. Comments will be limited to three minutes per speaker. Thank you.

**ADDITIONS TO THE AGENDA**

In accordance with Section 54954.2 of the Government Code (Brown Act), additions to the agenda require two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted.

\*A Municipal Water District

1. **CONSENT ITEMS**

A. **MINUTES**

Approve Minutes of the March 10, 2021 Finance and Administration Committee meeting.

B. **REPORT ON GENERAL DISBURSEMENTS**

Staff recommends that the Committee/Board approve the total disbursements for the month of February 2021, in the amount of \$21,806,329.11.

C. **AWARD CONTRACT FOR SAP SUPPORT SERVICES FOR HUMAN CAPITAL MANAGEMENT**

Staff recommends that the Committee/Board:

1. Approve the award of contract No. 4600003014 to Sage Group Technologies, Inc. to provide support services for a not-to-exceed amount of \$157,500 over a period of five years with a time and materials as-needed basis period of two years with three one-year options to extend beginning May 1, 2021; and
2. Authorize the General Manager to execute the service contract, subject to non-substantive changes.

2. **INFORMATION ITEMS**

A. **REVIEW OF PROPOSED BIENNIAL BUDGET FOR FISCAL YEARS 2021/22 AND 2022/23 FOR REGIONAL WASTEWATER AND RECYCLED WATER FUNDS (WRITTEN/POWERPOINT)**

B. **EXTERNAL SUPPLY SOURCES (WRITTEN/POWERPOINT)**

**RECEIVE AND FILE INFORMATION ITEM**

C. **TREASURER'S REPORT OF FINANCIAL AFFAIRS (WRITTEN/POWERPOINT)**

3. **GENERAL MANAGER'S COMMENTS**

4. **COMMITTEE MEMBER COMMENTS**

5. **COMMITTEE MEMBER REQUESTED FUTURE AGENDA ITEMS**

**ADJOURN**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Board Secretary/Office Manager (909-993-1736), 48 hours prior to the scheduled meeting so that the Agency can make reasonable arrangements.

**DECLARATION OF POSTING**

I, Denise Garzaro, Board Secretary/Office Manager of the Inland Empire Utilities Agency, A Municipal Water District, hereby certify that a copy of this agenda has been posted by 5:30 p.m. to the IEUA Website at [www.ieua.org](http://www.ieua.org) and outside the Agency's main office, 6075 Kimball Avenue, Building A, Chino on Thursday, April 8, 2021.



Denise Garzaro, CMC