AGENDA
REGULAR WORKSHOP/MEETING OF THE
BOARD OF DIRECTORS

WEDNESDAY, APRIL 7, 2021
10:00 A.M.

INLAND EMPIRE UTILITIES AGENCY*
VIEW THE MEETING LIVE ONLINE AT IEUA.ORG
TELEPHONE ACCESS: (415) 856-9169 / Conf Code: 932 945 127#

PURSUANT TO THE PROVISIONS OF EXECUTIVE ORDER N-25-20 ISSUED BY GOVERNOR GAVIN NEWSOM ON MARCH 12, 2020, AND EXECUTIVE ORDER N-29-20 ISSUED BY GOVERNOR GAVIN NEWSOM ON MARCH 17, 2020 AND IN AN EFFORT TO PROTECT PUBLIC HEALTH AND PREVENT THE SPREAD OF COVID-19, THERE WILL BE NO PUBLIC LOCATION FOR ATTENDING IN PERSON.

The public may participate and provide public comment during the meeting by dialing into the number provided above. Alternatively, the public may email public comments to the Board Secretary/Office Manager Denise Garzaro at dgarzaro@ieua.org no later than 24 hours prior to the scheduled meeting time. Comments will then be read into the record during the meeting.

CALL TO ORDER OF THE INLAND EMPIRE UTILITIES AGENCY BOARD OF DIRECTORS MEETING

FLAG SALUTE

PUBLIC COMMENT

Members of the public may address the Board on any item that is within the jurisdiction of the Board; however, no action may be taken on any item not appearing on the agenda unless the action is otherwise authorized by Subdivision (b) of Section 54954.2 of the Government Code. Those persons wishing to address the Board on any matter, whether or not it appears on the agenda, are requested to email the Board Secretary no later than 24 hours prior to the scheduled meeting time or address the Board during the public comments section of the meeting. Comments will be limited to three minutes per speaker. Thank you.

ADDITIONS TO THE AGENDA

In accordance with Section 54954.2 of the Government Code (Brown Act), additions to the agenda require two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted.
1. **WORKSHOP**
   A. **REGULATORY UPDATE: MICROPLASTICS (POWERPOINT)**
   B. **FY 2021/22 AND 2022/23 BIENNIAL BUDGET (POWERPOINT)**

2. **GENERAL MANAGER’S COMMENTS**

3. **BOARD OF DIRECTORS’ REQUESTED FUTURE AGENDA ITEMS**

4. **DIRECTORS’ COMMENTS**

5. **CLOSED SESSION**
   A. **PURSUANT TO GOVERNMENT CODE SECTION 54956.9(d)(2)(e)1**
      **CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION**
      One Case

**ADJOURN**

*A Municipal Water District

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Board Secretary (909) 993-1736, 48 hours prior to the scheduled meeting so that the Agency can make reasonable arrangements.

**Declaration of Posting**

I, Denise Garzaro, Board Secretary/Office Manager of the Inland Empire Utilities Agency*, A Municipal Water District, hereby certify that a copy of this agenda has been posted by 5:30 p.m. on the Agency’s website at [www.ieua.org](http://www.ieua.org) and at the Agency’s main office, 6075 Kimball Avenue, Building A, Chino, CA on Thursday, April 1, 2021.

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Denise Garzaro, CMC
WORKSHOP
ITEM

1A
Regulatory Update: Microplastics

Randy Lee, Executive Manager of Operations/Assistant General Manager
Cathleen Pieroni, Manager of Inter-Agency Relations
Studies find Microplastics Everywhere

- Eleven billion metric tons of plastics are projected to accumulate in the environment by 2025.
- Microfibers are the most abundant type of microplastics found in water globally.
- Stormwater flows into SF Bay were found to carry 300 times more microplastic particles than were discharged by wastewater treatment plants.
- Microplastics have been detected in indoor and outdoor air. Aerial deposition in remote areas.
SWRCB Adopted Definition of Microplastics
As of June 16, 2020

- Solid polymeric materials to which chemical additives or other substances may have been added
- Particles which have at least three dimensions
- that are greater than 1 nanometer and less than 5 millimeters
Nano-sized particles are more toxic & harder to detect.

Nanoplastics  Microplastics  Mesoplastics

Concentration

Size

10^{-9} meters  10^{-8}  10^{-7}  10^{-6}  10^{-5}  10^{-4}  10^{-3}  10^{-2}

1nm  1\mu m  human hair  pencil tip  zooplankton  larval fish  dime

Electron Microscope

Light Microscope

Plankton net range

Uptake from intestine

Moderate  Low  Very Low  None (retained / excreted)

Woods Hole Oceanographic Institute
World Health Organization Study (2019)

Tertiary wastewater treatment can effectively remove more than 90% of microplastics from wastewater.

Conventional drinking water treatment can remove particles smaller than a micrometer through processes of coagulation, flocculation, sedimentation/flotation and filtration.

Advanced treatment can remove smaller particles. For example, ultrafiltration can remove particles >0.01 micrometer and nanofiltration can remove particles >0.001 micrometer.
2020 Mass Balance Study shows Nanoplastic Removal was directly correlated with Total Suspended Solids Removal

Nanoplastic and MP fiber mass balance across pilot WWTP

- Spike metal-doped plastic
- Measure plastic in effluent and mixed liquor
- From primary clarifier
- O₂ Supply
- Sludge recirculation
- To anaerobic digestion
Efficacy of WW Treatment in Removing Microplastics
California Plastics Regulatory Programs

1967 | 1969
- SWRCB formed
- Porter-Cologne Water Quality Control Act enacted

2004 | 2014
- Creation of CA Ocean Protection Council
- CA's Dept. of Public Health’s Division of Drinking Water (DDW) moves to SWRCB

2018
- CA legislation enacted directing dual approach to addressing micro-plastics in 1) marine environment and 2) drinking water

2008
- Pre-Production Plastic Debris Program (nurdle pollution enforcement)
- Stormwater Runoff to marine impacts

2015
- Plastic greater than 5 mm regulated Trash Amendments to the Ocean Plan and Inland Waters and Enclosed Bays and Estuaries Plan
Policy Options: Where Intervention Can Occur

- **Banning Microbeads:**
  - **CA-AB 888 (2015).** Bans personal care products containing microbeads
  - **Microbead-Free Waters Act 2015** prohibits the manufacturing, packaging, and distribution of rinse-off cosmetics containing plastic microbeads
2018 Legislative Direction to Regulatory Agencies

**SB 1263 (Portantino, 2018)**

Requires the California **Ocean Protection Council** to adopt and implement *by the end of 2024* a statewide strategy for lessening the ecological risks of microplastics to coastal marine ecosystems.

**SB 1422 (Portantino, 2018)**

- **On or before July 1, 2020:** SWRCB adopt a definition of microplastics in drinking water.
- **On or before July 1, 2021:**
  1. Adopt a standard methodology for testing of microplastics in drinking water
  2. Adopt requirements for four years of testing and reporting of microplastics in drinking water, including public disclosure of those results
  3. Consider issuing quantitative guidelines (e.g., notification level) to aid consumer interpretations of the testing results, if appropriate

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![Image of microplastics on a beach](image_url)
Action 1: Fund scientific research
- Identify sources and pathways for microplastics in stormwater
- Determine efficacy of microplastic removal from various wastewater treatment methods

Action 2:
- Adopt a CA Resolution on microplastics by 2021

Action 3:
- Implement solutions consistent with the CA Resolution

Target 3.4.3 (Partners: SWRCB, RWQCBs)
- Develop a baseline of plastic pollution monitoring data for coastal and marine waters and track progress in reducing plastic pollution by 2023

Target 3.4.4 (Partners: SWRCB, RWQCBs, OEHHA)
- Develop a statewide microplastics reduction strategy by 2021
- Implement identified strategies by 2022
Current Studies Underway: Ocean Protection Council

Efficacy of microplastic removal from wastewater treatment methods: $225,236  SCCWRP

Identify potential sources and pathways of microplastics in stormwater: $120,233  SFEI.
Partial List of Adopted Recommendations:

- Study feasibility of widespread implementation of reuse, and refill systems in California by Summer 2021 and recommend regulations to promote reuse by Summer 2022
  - Require dishwashing facilities for establishments over a certain capacity or require all new buildings be built with water refill stations

- Encourage a statewide prohibition of cigarette filters

- Study feasibility of Extended Producer Responsibility (EPR) for recycling, composting or disposal of plastic packaging and food service ware by Summer 2021. Advance best approach to implement EPR by Spring 2022
2018 Legislative Direction to Regulatory Agencies

SB 1263 (Portantino, 2018)
Requires the California Ocean Protection Council to adopt and implement by the end of 2024 a statewide strategy for lessening the ecological risks of microplastics to coastal marine ecosystems.

SB 1422 (Portantino, 2018)

On or before July 1, 2020: SWRCB adopt a definition of microplastics in drinking water.

On or before July 1, 2021:
1. Adopt a standard methodology for testing of microplastics in drinking water
   – Accredit qualified laboratories in California to analyze microplastics in drinking water
2. Adopt requirements for four years of testing and reporting of microplastics in drinking water, including public disclosure of those results
3. Consider issuing quantitative guidelines (e.g., notification level) to aid consumer interpretations of the testing results, if appropriate.
Current Legislation

- Break Free From Plastic Pollution Act of 2020 (federal legislation)
- AB 622 (Friedman) Washing machines: microfiber filtration
- AB 802 (Bloom) Microfiber pollution
- AB 842 (C. Garcia) California Circular Economy and Plastic Pollution Reduction Act
  - would establish a comprehensive regulatory scheme for producers, retailers, and wholesalers of single-use packaging and single-use products made partially or entirely of plastic to source reduce, recover, and recycle single-use packaging and single-use products
Take-Aways

- Microplastics are a pervasive problem, especially for marine environment
- Toxicological impacts of microplastics are not yet well understood
- Public policies likely to address plastic source control – potentially impacting consumer options
- New regulatory frameworks may impact drinking water, recycled water, wastewater operations, including biosolids
Contact Us

909.217.6600
rlee@ieua.org
cpieroni@ieua.org
www.ieua.org
6075 Kimball Ave
Chino, CA 91708
FY 2021/22 and 2022/23 Biennial Budget Board Workshop

Lisa Dye, Manager of Human Resources
Javier Chagoyen-Lazaro, Manager of Finance and Accounting
April 7, 2021
IEUA Programs

IEUA Programs

- 1950s General Admin.
- 1950s Water Resources
- 1960s Non-Reclaimable Wastewater
- 1960-70s Regional Wastewater
- 1970s Recycled Water
- 2000s Recharge Water
Key Budget Components

Expenses and Other Uses of Funds
- Capital Improvement Plan
  (Board Workshop March 2021)
- Staffing
  (Board Workshop Dec 2020)
- Operations & Maintenance

Revenues & Other Funding Sources
- Rates and Fees
- Grants and Loans
  (Semi Annual Update)
- Property Taxes
It takes 311 individuals and 22 interns to operate the Agency in the current state.
## Proposed Positions FY 2021/22 and FY 2022/23

<table>
<thead>
<tr>
<th>Type</th>
<th>Current Approved Level</th>
<th>Proposed Level</th>
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<tbody>
<tr>
<td>FTEs</td>
<td>290</td>
<td>302</td>
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<tr>
<td>LTEs</td>
<td>18</td>
<td>10</td>
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<tr>
<td>Total</td>
<td>308</td>
<td>312</td>
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</table>

- **Continuity of Agency Operations**
- **Aging Assets and Infrastructure**
- **Planned Projects**
- **Regulatory Compliance**
- **Preservation of Critical Skills and Knowledge**
- **Impending Retirements**
- **Employee Engagement**
- **Long-Term Departmental Planning**
Staffing: Risks and Challenges

### Agility
- Unique skillset of critical positions
- Reliance on Limited Term employees impedes long-term departmental planning
- 7% of current workforce is comprised of non-FTEs

### Regional Needs

#### Continuity of Agency Operations
- RP-5 Expansion
- Regulatory compliance
- Staff turnover

#### Aging Assets & Infrastructure
- Maintenance Technician turnover
- Predictive Maintenance strategy

#### Projects
- Nearly $900 million projects planned over the next 10 years
Staffing: Risks and Challenges

Succession Planning

25% of FTEs are currently eligible to retire

41% of FTEs will be eligible to retire in 2025

Yearly retirements have increased by 62%

RETIREMENTS PER FISCAL YEAR

<table>
<thead>
<tr>
<th>Fiscal Year</th>
<th>Number of Retirements</th>
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<tr>
<td>13/14</td>
<td>8</td>
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<tr>
<td>14/15</td>
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<td>18/19</td>
<td>10</td>
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<tr>
<td>19/20</td>
<td>13</td>
</tr>
</tbody>
</table>
Staffing: Future State

Employment Budget

Minimal Fiscal Impact

Vacancy factor = \( \frac{\text{Vacant positions}}{\text{Total positions}} \)

Hiring at lower salary step

Utilizing lower classification, where appropriate
Minimal Fiscal Impact

- Prudent Vacancy factor
  - FY 2022 5%
  - FY 2023 3%
- Hiring at lower salary step
- Utilizing lower classification, where appropriate
Operations & Maintenance Expenses

Major changes

- Professional Fees & Services
- Utilities – SCE Rate increase
- Operations support
- Return to “new normal” conditions

Proposed non-capital projects

- TCE Plume Cleanup
- Asset Management: Agency-wide aeration, roofing, coating, and major repairs
Revenues and Other Funding Sources

Operating Revenues
- User Fees: Rate adjustments between 2% and 4% for FY 2022/23
- Water Sales: Increase 2.9% and 5.1%, respectively

Non-operating Revenues
- Property Tax: Increase 2% per year
- Connection Fees:
  - 4,000/yr. EDU Connections
  - 4,700/yr. MEU Connections

Debt Proceeds
- FY 2022 $30M
- FY 2023 $51M
Adopted Rates and Fees

<table>
<thead>
<tr>
<th>Fund</th>
<th>Wastewater Operations</th>
<th>Wastewater Capital</th>
<th>Recycled Water</th>
<th>Water Resources</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Monthly Sewer (EDU)</td>
<td>Wastewater Connection Fee (EDU)</td>
<td>Recycled Water Direct Use (AF)</td>
<td>Recycled Water Recharge (AF)</td>
</tr>
<tr>
<td>As of July 1</td>
<td></td>
<td></td>
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<td></td>
</tr>
<tr>
<td>FY 2019/20</td>
<td>$20.00</td>
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<tr>
<td>FY 2021/22</td>
<td>$21.22</td>
<td>$7,379</td>
<td>$520</td>
<td>$580</td>
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<tr>
<td>FY 2022/23</td>
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<td>FY 2023/24</td>
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<tr>
<td>FY 2024/25</td>
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</tbody>
</table>

Adopted

Estimated Projections

To be reviewed based on the sewer use evaluation results
To be determined after additional evaluation to ensure long-term program sustainability

Adopted

Estimated Projections
## Adopted Rates and Fees

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</tr>
<tr>
<td>FY 2022/23</td>
<td>4%</td>
<td>3%</td>
<td>2%</td>
<td>2%</td>
</tr>
<tr>
<td>FY 2023/24</td>
<td>4%</td>
<td>3%</td>
<td>2%</td>
<td>2%</td>
</tr>
<tr>
<td>FY 2024/25</td>
<td>4%</td>
<td>3%</td>
<td>2%</td>
<td>2%</td>
</tr>
</tbody>
</table>

- **Adopted**
- **Estimated Projections**
Property Taxes

Agency’s proportionate share of the 1% general tax

Incremental tax from RDA project areas negotiated pass-through agreements

Extra-territorial sewer charge “in-lieu” of property taxes for system users outside the Agency’s service boundaries

Inland Empire Utilities Agency
A MUNICIPAL WATER DISTRICT

1% General Property Taxes
RDA Taxes
Extra Territorial Sewer Charge


Millions

$0 $10 $20 $30 $40 $50 $60 $70

14
## Property Tax Allocation by Agency Fund

<table>
<thead>
<tr>
<th>Fund</th>
<th>Prior to 2016 Fixed %</th>
</tr>
</thead>
<tbody>
<tr>
<td>Regional Wastewater Capital</td>
<td>65%</td>
</tr>
<tr>
<td>Regional Wastewater Operations</td>
<td>22%</td>
</tr>
<tr>
<td>Recycled Water</td>
<td>5%</td>
</tr>
<tr>
<td>Administrative Services</td>
<td>8%</td>
</tr>
<tr>
<td>Water Resources</td>
<td>0%</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
</tr>
</tbody>
</table>
**Property Tax Allocation by Agency Fund**

- Approved by the Board in 2016 to support regional water initiatives

<table>
<thead>
<tr>
<th>Fund</th>
<th>Prior to 2016 Fixed %</th>
<th>Since 2016 Fixed %, Fixed $, Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Regional Wastewater Capital</td>
<td>65%</td>
<td>65%</td>
</tr>
<tr>
<td>Regional Wastewater Operations</td>
<td>22%</td>
<td>$9.5M</td>
</tr>
<tr>
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<td>$2.2M</td>
</tr>
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<td>Administrative Services</td>
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<td>Balance</td>
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<tr>
<td><strong>Total</strong></td>
<td></td>
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</table>

- Consistent with the Board-approved 2015 Integrated Water Resources Plan (IRP) developed in collaboration with member agencies for:
  - Continual investment in a diversified water supply portfolio for long-term regional water resiliency:
    - **Groundwater**
    - **Imported water**
    - **Supplemental water**
  - Support the 7-year phase-in recovery of the MWD RTS pass-through
### Proposed Re-Allocation of Property Taxes

- **Re-allocation needed to support capital investment in regional facilities**

<table>
<thead>
<tr>
<th>Fund</th>
<th>Prior to 2016 Fixed %</th>
<th>Since 2016 Fixed %, Fixed $, Balance</th>
<th>Proposed for 2022 Fixed %</th>
<th>Purpose</th>
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</thead>
<tbody>
<tr>
<td>Regional Wastewater Capital</td>
<td>65%</td>
<td>65%</td>
<td>65%</td>
<td>Supports debt service costs for acquisition, improvement, replacement and expansion of regional wastewater facilities.</td>
</tr>
<tr>
<td>Regional Wastewater Operations</td>
<td>22%</td>
<td>$9.5M</td>
<td>23%</td>
<td>Supports capital replacements and rehabilitation cost and any operation costs not fully recovered by the rates.</td>
</tr>
<tr>
<td>Recycled Water</td>
<td>5%</td>
<td>$2.2M</td>
<td>4%</td>
<td>Supports debt service costs for acquisition, improvement, replacement and expansion of regional recycled water facilities.</td>
</tr>
<tr>
<td>Administrative Services</td>
<td>8%</td>
<td>$2.0M</td>
<td>4.5%</td>
<td>Supports agency-wide costs not allocated to other Agency funds.</td>
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<tr>
<td>Water Resources</td>
<td>0%</td>
<td>Balance</td>
<td>3.5%</td>
<td>Supports regional water supply strategies and MWD readiness to serve fees during the phase-in period.</td>
</tr>
</tbody>
</table>

- **Total**

  - Timely expansion, improvement and upkeep of regional facilities to meet customer needs:
    - **RP-1 Thickening**
    - **RP-5 Expansion**
    - **Asset Management**
    - **Advance Water Purification Facility**
  - Increasing debt service costs to support capital investment
  - Completion of Chino Basin Program evaluation
  - Completion of 7-year phase-in recovery of MWD RTS pass-through
  - Sustainability of Recycled Water program
  - Maintain fund reserve levels as required by the with Board-adopted Reserve Policy
### Proposed Re-Allocation of Property Taxes

<table>
<thead>
<tr>
<th></th>
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</thead>
<tbody>
<tr>
<td>Regional Wastewater Capital</td>
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<td>$36.8M</td>
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<td>Recycled Water</td>
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<td>$2.2M</td>
<td>$2.2M</td>
<td>4%</td>
<td>$2.3M</td>
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<tr>
<td>Administrative Services</td>
<td>8%</td>
<td>$2.0M</td>
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<td>4.5%</td>
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<td>Water Resources</td>
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<td>Balance</td>
<td>$6.1M</td>
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<tr>
<td><strong>Total</strong></td>
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<td><strong>$56.6M</strong></td>
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<td><strong>$57.5M</strong></td>
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Consolidated Fund Report

FY 2021/22
$455.6M

FY 2022/23
$393.3M

- Debt Service
- Capital Projects
- Operations & Maintenance
- Revenues
- Other Sources
- DEBT PROCEEDS TO SUPPORT CAPITAL PROJECTS
<table>
<thead>
<tr>
<th>Month</th>
<th>Budget Item</th>
<th>IEUA Committee</th>
<th>IEUA Board</th>
<th>Regional Technical</th>
<th>Regional Policy</th>
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<tbody>
<tr>
<td>Dec 2020</td>
<td>Staffing workshop</td>
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<td>12/02/20</td>
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<tr>
<td>Mar 2021</td>
<td>TYCIP Workshop TYF Presentation</td>
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<td>3/03/21</td>
<td>3/25/21</td>
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<td>Apr 2021</td>
<td>TYF Presentation Budget Workshop</td>
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<td>4/21/21</td>
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<td></td>
<td>Regional Program Budgets (Wastewater and Recycled Water)</td>
<td>4/14/21</td>
<td>4/21/21</td>
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<td>May 2021</td>
<td>Regional Programs Non-Reclaimable Wastewater, Groundwater Recharge, Water Resources, and Administrative services Budgets</td>
<td>5/12/21</td>
<td>5/19/21</td>
<td>05/27/21</td>
<td>5/6/21</td>
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<td>Jun 2021</td>
<td>Regional Programs Biennial Budget, Rate Resolutions, and TYCIP</td>
<td>6/9/21</td>
<td>6/16/21</td>
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Questions