

# NOTICE OF MEETING

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OF THE  
**BOARD OF DIRECTORS**  
OF THE



**WILL BE HELD ON**  
**WEDNESDAY, SEPTEMBER 16, 2020**  
**10:00 A.M.**

TELECONFERENCE ACCESSIBILITY FOR THE GENERAL PUBLIC:  
In all efforts to prevent the spread of COVID-19, until further notice, the Inland Empire Utilities Agency will be holding all Board and Committee meetings by teleconferencing.

The meeting will be accessible at:  
**(415) 856-9169/Conference ID: 794 202 809#**

This meeting is being conducted virtually by video and audio conferencing. There will be no public location available to attend the meeting; however, the public may participate and provide public comment during the meeting by calling into the number provided here. The public may also view the meeting live through the Agency's website. Alternatively, you may email your public comments to the Interim Board Secretary/Office Manager Laura Mantilla at [lmantilla@ieua.org](mailto:lmantilla@ieua.org) no later than 24 hours prior to the scheduled meeting time. Your comments will then be read into the record during the meeting.



**AGENDA  
REGULAR MEETING OF THE  
BOARD OF DIRECTORS**

**WEDNESDAY, SEPTEMBER 16, 2020  
10:00 A.M.**

**INLAND EMPIRE UTILITIES AGENCY\*  
VIEW THE MEETING LIVE ONLINE AT IEUA.ORG  
TELEPHONE ACCESS: (415) 856-9169 / Conf Code: 794 202 809#**

PURSUANT TO THE PROVISIONS OF EXECUTIVE ORDER N-25-20 ISSUED BY GOVERNOR GAVIN NEWSOM ON MARCH 12, 2020, AND EXECUTIVE ORDER N-29-20 ISSUED BY GOVERNOR GAVIN NEWSOM ON MARCH 17, 2020, AND IN AN EFFORT TO PROTECT PUBLIC HEALTH AND PREVENT THE SPREAD OF COVID-19, THERE WILL NO PUBLIC LOCATION FOR ATTENDING IN PERSON.

The public may participate and provide public comment during the meeting by dialing into the number provided above. Alternatively, you may email your public comments to the Interim Board Secretary/Office Manager Laura Mantilla at [lmantilla@ieua.org](mailto:lmantilla@ieua.org) no later than 24 hours prior to the scheduled meeting time. Your comments will then be read into the record during the meeting.

**CALL TO ORDER OF THE INLAND EMPIRE UTILITIES AGENCY BOARD OF DIRECTORS MEETING**

**FLAG SALUTE**

**PUBLIC COMMENT**

Members of the public may address the Board on any item that is within the jurisdiction of the Board; however, no action may be taken on any item not appearing on the agenda unless the action is otherwise authorized by Subdivision (b) of Section 54954.2 of the Government Code. Those persons wishing to address the Board on any matter, whether or not it appears on the agenda, are requested to email the Board Secretary no later than 24 hours prior to the scheduled meeting time or address the Board during the public comments section of the meeting. Comments will be limited to three minutes per speaker. Thank you.

**ADDITIONS TO THE AGENDA**

In accordance with Section 54954.2 of the Government Code (Brown Act), additions to the agenda require two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted.

1. **NEW AND PROMOTED EMPLOYEE INTRODUCTIONS**
2. **PRESENTATION**
  - A. **EMPLOYER SUPPORT OF THE GUARD AND RESERVE AWARD**
3. **CONSENT ITEMS**

NOTICE: All matters listed under the Consent Calendar are considered to be routine and non-controversial and will be acted upon by the Board by one motion in the form listed below. There will be no separate discussion on these items prior to the time the Board votes unless any Board members, staff or the public requests specific items be discussed and/or removed from the Consent Calendar for separate action.

- A. **MINUTES**  
The Board will be asked to approve the minutes from the August 5, 2020 Board Workshop/Meeting, August 10, 2020 Special Board Meeting, August 11, 2020 Special Board Meeting and August 19, 2020 Board Meeting.
- B. **REPORT ON GENERAL DISBURSEMENTS** *(Fin & Admin)*  
Staff recommends that the Board approve the total disbursements for the month of July 2020, in the amount of \$18,282,213.01
- C. **FISCAL YEAR 2019/20 CARRY FORWARD BUDGET AMENDMENT** *(Fin & Admin)*  
Staff recommends that the Board approve the carry forward of open encumbrances and non-encumbered commitments related to budgets from FY 2019/20 to FY 2020/21 and amend the budget in the amount of \$19,840,367.
- D. **SOUTH ARCHIBALD PLUME CLEANUP – PROP 1 SCOPE AMENDMENT APPLICATION** *(Eng/Ops/WR) (Fin & Admin)*  
Staff recommends that the Board authorize a budget amendment of \$1.5 million to the TCE Plume Cleanup Project which is expected to be funded by grant funds.
- E. **COLLECTION SYSTEM ASSESSMENT AND OPTIMIZATION SERVICE CONTRACT AWARD** *(Eng/Ops/WR) (Fin & Admin)*  
Staff recommends that the Board:
  1. Award a service contract for the Condition Assessment and Optimization of the Collection System, Project Nos. EN19024 & EN19028, to CDM Smith for a not-to-exceed amount of \$2,910,909; and
  2. Approve total project budget amendment in the RO Fund, Project No. EN19024 from \$1,250,000 to \$2,800,000, an increase of \$1,550,000; and

3. Authorize the General Manager to execute the contract, subject to non-substantive changes.

**F. LANDSCAPE TUNE-UP PROGRAM CONTRACT AMENDMENT**  
*(Eng/Ops/WR)*

Staff recommends that the Board:

1. Award a contract amendment to Conserv Construction, Inc. for the Landscape Tune-up Program, for an additional amount of \$400,000 with two one-year extension options of \$200,000 each, increasing the contract from \$200,000 to a not-to-exceed amount of \$1,000,000 (80% increase); and
2. Authorize the General Manager to execute the contract amendment subject to non-substantive changes.

**G. RP-5 EXPANSION PROJECT OPERATIONS AND MAINTENANCE RESOURCE STUDY CONTRACT AWARD** *(Eng/Ops/WR)*

Staff recommends that the Board:

1. Award a RP-5 Operations & Maintenance Resource Study services consultant contract for the RP-5 Expansion, Project Nos. EN19001.99 and EN19006.99, to CDM Smith for the not-to-exceed amount of \$270,000; and
2. Authorize the General Manager to execute the contract, subject to non-substantive changes.

**H. NRW EAST END FLOW METER REPLACEMENT SOCALGAS LINE RELOCATION** *(Eng/Ops/WR)*

Staff recommends that the Board authorize the General Manager to execute the collectible work agreement with SoCalGas, subject to non-substantive changes, in the amount of \$129,484.17.

**I. REQUEST TO WAIVE LATE FEES AND PENALTY** *(Fin & Admin)*

Staff recommends that the Board approve Fontana's request to waive the penalty and late fees for groundwater recharge for July, August, and September 2020 recycled water groundwater recharge billings.

**J. CLOSING RESOLUTION FOR THE JOINT-IEUA 2015 DROUGHT RELIEF RP-5 RECYCLED WATER PIPELINE BOTTLENECK PROJECT STATE REVOLVING FUND LOAN AGREEMENT**

Staff recommends that the Board:

1. Adopt Resolution No. 2020-9-1, authorizing IEUA to enter into a funding agreement with the SWRCB; and
2. Designate the General Manager to sign, for and on behalf of IEUA, the funding agreement for the Project and any non-substantive amendments.

4. **INFORMATION ITEMS**

- A. **FISCAL YEAR 2019/20 FOURTH QUARTER BUDGET VARIANCE, PERFORMANCE GOAL UPDATES, AND BUDGET TRANSFERS (WRITTEN/POWERPOINT)** (*Fin & Admin*)
- B. **RETIREMENT UNFUNDED LIABILITIES UPDATE (POWERPOINT)** (*Fin & Admin*)
- C. **RP-5 EXPANSION PROJECT UPDATE: AUGUST 2020 (POWERPOINT)** (*Eng/Ops/WR*)
- D. **ENGINEERING AND CONSTRUCTION MANAGEMENT UPDATES (POWERPOINT)** (*Eng/Ops/WR*)
- E. **MWD UPDATE (ORAL)**
- F. **CBWM UPDATE (ORAL)**
- G. **SAWPA UPDATE (ORAL)**
- H. **CBP UPDATE (ORAL)**

**RECEIVE AND FILE INFORMATION ITEMS**

- I. **TREASURER'S REPORT OF FINANCIAL AFFAIRS (WRITTEN/POWERPOINT)** (*Fin & Admin*)
- J. **HUMAN RESOURCES OPERATIONAL AUDIT: ADMINISTRATION OF EMPLOYEE TRAINING AND DEVELOPMENT PROGRAMS (WRITTEN/POWERPOINT)** (*Audit*)
- K. **GARDEN IN EVERY SCHOOL® PROGRAM – FOLLOW-UP REVIEW (WRITTEN/POWERPOINT)** (*Audit*)
- L. **MASTER SERVICE CONTRACTS – FOLLOW-UP REVIEW (WRITTEN/POWERPOINT)** (*Audit*)
- M. **INTERNAL AUDIT QUARTERLY STATUS REPORT FOR AUGUST 2020 (WRITTEN)** (*Audit*)
- N. **PUBLIC OUTREACH AND COMMUNICATION (WRITTEN)** (*Community & Leg*)
- O. **STATE LEGISLATIVE REPORT AND MATRIX FROM WEST COAST ADVISORS (WRITTEN)** (*Community & Leg*)
- P. **FEDERAL LEGISLATIVE REPORT AND MATRIX FROM INNOVATIVE FEDERAL STRATEGIES (WRITTEN)** (*Community & Leg*)

Q. **CALIFORNIA STRATEGIES, LLC MONTHLY ACTIVITY REPORT (WRITTEN)** *(Community & Leg)*

5. **AGENCY REPRESENTATIVES' REPORTS**

A. **SAWPA REPORT (WRITTEN)**

September 1, 2020 & September 15, 2020 SAWPA Commission meeting.

B. **MWD REPORT (WRITTEN)**

September 15, 2020 Board meeting.

C. **REGIONAL SEWERAGE PROGRAM POLICY COMMITTEE REPORT (WRITTEN)**

September 3, 2020 Regional Sewerage Program Policy Committee meeting.

D. **CHINO BASIN WATERMASTER REPORT (WRITTEN)**

August 25, 2020 CBWM Board meeting.

E. **CHINO BASIN DESALTER AUTHORITY (WRITTEN)**

September 3, 2020 Special CDA Board meeting.

F. **INLAND EMPIRE REGIONAL COMPOSTING AUTHORITY**

The next IERCA Board Meeting is scheduled for November 2, 2020.

6. **GENERAL MANAGER'S REPORT (WRITTEN)**

7. **BOARD OF DIRECTORS' REQUESTED FUTURE AGENDA ITEMS**

8. **DIRECTORS' COMMENTS**

A. **CONFERENCE REPORTS**

This is the time and place for the Members of the Board to report on prescheduled Committee/District Representative Assignment meetings, which were held since the last regular Board meeting, and/or any other items of interest.

9. **CLOSED SESSION**

A. **PURSUANT TO GOVERNMENT CODE SECTION 54956.9(a) – CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

1. Chino Basin Municipal Water District vs. City of Chino, Case No. RCV51010

B. **PURSUANT TO GOVERNMENT CODE SECTION 54956.9(d)(2) – CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

Two cases

**C. PURSUANT TO GOVERNMENT CODE SECTION 54957 – PUBLIC EMPLOYEE PERFORMANCE EVALUATION**

1. Manager of Internal Audit

**10. ADJOURN**

\*A Municipal Water District

**In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Board Secretary (909) 993-1944, 48 hours prior to the scheduled meeting so that the Agency can make reasonable arrangements.**

Proofed by:    *SR*   

**Declaration of Posting**

I, Laura Mantilla, Interim Board Secretary/Office Manager of the Inland Empire Utilities Agency\*, A Municipal Water District, hereby certify that a copy of this agenda has been posted by 5:30 p.m. at the Agency's main office, 6075 Kimball Avenue, Building A, Chino, CA on Thursday, September 10, 2020.



*Laura Mantilla*