

NOTICE OF MEETING

OF THE
**FINANCE AND
ADMINISTRATION
COMMITTEE**

OF THE
BOARD OF DIRECTORS
OF THE



IS SCHEDULED FOR

**WEDNESDAY, JULY 8, 2020
10:30 A.M.**

TELECONFERENCE ACCESSIBILITY FOR THE GENERAL PUBLIC:

In all efforts to prevent the spread of COVID-19, until further notice, the Inland Empire Utilities Agency will be holding all Board and Committee meetings by teleconferencing.

The meeting will be accessible at:

(415) 856-9169/Conference ID: 822 431 451#

This meeting is being conducted virtually by video and audio conferencing. There will be no public location available to attend the meeting; however, the public may participate and provide public comment during the meeting by calling into the number provided here. The public may also view the meeting live through the Agency's website. Alternatively, you may email your public comments to the Interim Board Secretary/Office Manager Laura Mantilla at lmantilla@ieua.org no later than 24 hours prior to the scheduled meeting time. Your comments will then be read into the record during the meeting.



**FINANCE AND ADMINISTRATION
COMMITTEE MEETING
OF THE BOARD OF DIRECTORS
INLAND EMPIRE UTILITIES AGENCY***

**WEDNESDAY, JULY 8, 2020
10:30 A.M.**

**INLAND EMPIRE UTILITIES AGENCY*
Telecon: (415) 856-9169/Conference ID: 822 431 451#**

PURSUANT TO THE PROVISIONS OF EXECUTIVE ORDER N-25-20 ISSUED BY GOVERNOR GAVIN NEWSOM ON MARCH 12, 2020, AND EXECUTIVE ORDER N-29-20 ISSUED BY GOVERNOR GAVIN NEWSOM ON MARCH 17, 2020 ANY BOARD MEMBER MAY CALL INTO THE BOARD MEETING WITHOUT OTHERWISE COMPLYING WITH ALL BROWN ACT'S TELECONFERENCE REQUIREMENTS.

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CALL TO ORDER

PUBLIC COMMENT

Members of the public may address the Board on any item that is within the jurisdiction of the Board; however, no action may be taken on any item not appearing on the agenda unless the action is otherwise authorized by Subdivision (b) of Section 54954.2 of the Government Code. Those persons wishing to address the Board on any matter, whether or not it appears on the agenda, are requested to email the Board Secretary no later than 24 hours prior to the scheduled meeting time or address the Board during the public comments section of the meeting. Comments will be limited to three minutes per speaker. Thank you.

ADDITIONS TO THE AGENDA

In accordance with Section 54954.2 of the Government Code (Brown Act), additions to the agenda require two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted.

1. CONSENT ITEMS

A. MINUTES

The Committee will be asked to approve the Finance and Administration Committee meeting minutes of June 10, 2020.

B. REPORT ON GENERAL DISBURSEMENTS

Staff recommends that the Committee/Board approve the total disbursements for the month of May 2020, in the amount of \$13,298,742.89.

C. SALE OF ETIWANDA WASTE LINE CAPACITY UNITS

Staff recommends that the Committee/Board:

1. Approve the sale of seven (7) Etiwanda Waste Line capacity units to MVWD Plant 30 for \$1,505,000; and
2. Authorize the General Manager to execute the Capacity Right Agreement, subject to non-substantive changes.

D. PURCHASE OF AGENCY-WIDE INSURANCE FOR FY 2020/21

Staff recommends that the Committee/Board ratify the purchase of Agency-wide insurance policies providing coverage through Fiscal Year 2020/21, for the following amounts:

- a) Excess General Liability insurance in the amount of \$419,506;
- b) Property, Boiler & Machinery insurance in the amount of \$500,076;
- c) Excess Workers' Compensation insurance in the amount of \$86,929;
and
- d) Master Crime/Fraud insurance in the amount of \$20,740.

2. ACTION ITEMS

A. FISCAL YEAR 2020/21 PROPOSED BUDGET AMENDMENT AND RATE RESOLUTIONS

Staff recommends that the Committee/Board:

1. Approve the amendments to the FY 2020/21 Adopted Budget;
2. Approve the inter-fund loan repayment of \$3 million from the Recycled Water fund to the Non-Reclaimable Wastewater in FY 2020/21; and
3. Adopt Rate Resolutions No. 2020-7-1 through 2020-7-12.

B. RP-5 EXPANSION PROJECT CONSTRUCTION CONTRACT AWARD

Staff recommends that the Committee/Board:

1. Award a construction contract for the RP-5 Expansion, Project Nos. EN19001 and EN19006, to W.M. Lyles Co., in the amount of \$329,982,900; and
2. Authorize the General Manager to execute the contract and budget augmentation, subject to non-substantive changes.

C. RP-4 AERATION BASIN DIFFUSER REPLACEMENT AND WALL REINFORCEMENT CONSTRUCTION CONTRACT AWARD

Staff recommends that the Committee/Board:

1. Award a construction contract for the Aeration Basin Diffuser Replacement and Wall Reinforcement, Project No. EN17110 to Genesis Construction in the amount of \$4,102,444;
2. Approve a contract amendment to Carollo Engineers Inc., for engineering services during construction for not-to-exceed amount of \$176,156; and
3. Authorize the General Manager to execute the contract and contract amendment, subject to non-substantive changes.

3. INFORMATION ITEM

RECEIVE AND FILE INFORMATION ITEM

A. TREASURER'S REPORT OF FINANCIAL AFFAIRS (WRITTEN/ POWERPOINT)

4. GENERAL MANAGER'S COMMENTS

5. COMMITTEE MEMBER COMMENTS

6. COMMITTEE MEMBER REQUESTED FUTURE AGENDA ITEMS

7. ADJOURN

*A Municipal Water District

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Board Secretary (909-993-1736), 48 hours prior to the scheduled meeting so that the Agency can make reasonable arrangements.

Proofed by: 

DECLARATION OF POSTING

I, Laura Mantilla, Interim Board Secretary/Office Manager of the Inland Empire Utilities Agency, A Municipal Water District, hereby certify that a copy of the agenda has been posted by 5:30 p.m. in the foyer at the Agency's main office, 6075 Kimball Ave., Building A, Chino, CA on Thursday, July 2, 2020.



Laura Mantilla