

MINUTES

**FINANCE, LEGAL, AND ADMINISTRATION
COMMITTEE MEETING
INLAND EMPIRE UTILITIES AGENCY*
AGENCY HEADQUARTERS, CHINO, CA
WEDNESDAY, OCTOBER 13, 2010
11:00 AM**

COMMITTEE MEMBERS PRESENT

Terry Catlin
Gene Koopman

STAFF PRESENT

Thomas A. Love, Chief Executive Officer/General Manager
Martha Davis, Executive Manager of Policy Development
Patrick Shields, Executive Manager of Operations
Rosemary Alvarado, Supervising Contracts & Programs Administrator
Kathleen Baxter, Supervising Contracts & Programs Administrator
Tina Cheng, Budget Officer
Jason Gu, Grants Officer
Alex Lopez, Senior Financial Management Analyst
Christina Valencia, Manager of Financial Planning
Ernest Yeboah, Manager of Maintenance
April Woodruff, Board Secretary

The meeting was called to order at 11:03 a.m. There were no public comments received or additions to the agenda.

ACTION ITEMS

The Committee:

- ◆ Approved the September 8, 2010, Finance, Legal, and Administration Committee meeting minutes.
- ◆ Recommended that the Board:
 1. Adopt Resolution No. 2010-10-1, authorizing the Chief Executive Officer/General Manager to execute financial assistance application and agreement on behalf of the Agency with the State Water Resources Control Board, for the design and construction of the Wineville Recycled Water Pipeline Extension Project;
 2. Adopt Resolution No. 2010-10-2, dedicating net revenues for the repayment of SRF financing from the State Water Resources Control Board for the Wineville Recycled Water Pipeline Extension Project; and
 3. Adopt Resolution No. 2010-10-3, establishing its intention to apply for and be reimbursed for expenditures related to the construction of the Wineville Recycled Water Pipeline Extension Project;

as an Action Item on the October 20, 2010, Board meeting agenda.

- ◆ Recommended that the Board adopt Resolution No. 2010-10-4, establishing revised monthly capacity charges, volumetric charges, application fees and waste permit application fees for the Non-Reclaimable Wastewater System (NRWS) for Fiscal Year 2010/11;

as a Consent Calendar Item on the October 20, 2010, Board meeting agenda.

- ◆ Recommended that the Board:

1. Approve Sunkist Growers, Inc.'s (Sunkist) request to relinquish sixteen (16) Non-Reclaimable Wastewater System (NRWS) capacity units; and
2. Require payment of \$38,658.24 for the NRWS capacity cancellation fee due by December 1, 2010;

as a Consent Calendar Item on the October 20, 2010, Board meeting agenda.

- ◆ Recommended that the Board:

1. Approve the sale of one (1) NRWS capacity unit to Starlite Reclamation Environmental Services, Inc.; and
2. Authorize the Chief Executive Officer/General Manager to execute the NRWS Capacity Right Agreement

as a Consent Calendar Item on the October 20, 2010, Board meeting agenda.

- ◆ Recommended that the Board:

1. Approve the award of Contract No. 4600000820 to Halcyon Electric, Inc. of Placentia, California, for the freeze protection improvements of the sodium bisulfite systems (SBS) at RP-5, Carbon Canyon WRF, and Prado Station for a firm-fixed price of \$159,000; and
2. Authorize the Chief Executive Officer/General Manager to execute the contract;

as a Consent Calendar Item on the October 20, 2010, Board meeting agenda.

INFORMATION ITEM

The following information item was presented, received, and filed by the Committee:

- ◆ Treasurer's Report of Financial Affairs for August, 2010

COMMITTEE MEMBER COMMENTS

There were no Committee Member comments.

COMMITTEE MEMBER REQUESTED FUTURE AGENDA ITEMS

There were no Committee Member requests for future agenda items.

Finance, Legal, and Administration Committee
October 13, 2010
Page 3

With no further business, the meeting adjourned at 11:25 a.m.

Respectfully submitted,

April Woodruff
Board Secretary

*A Municipal Water District

APPROVED: NOVEMBER 10, 2010