



**MINUTES OF THE WORKSHOP  
OF  
THE BOARD OF DIRECTORS  
OF  
THE INLAND EMPIRE UTILITIES AGENCY\*  
WEDNESDAY, JUNE 5, 2013  
10:00 A.M.**

**DIRECTORS PRESENT:**

Michael Camacho, Vice President  
Terry Catlin, President  
Steven J. Elie, Secretary/Treasurer  
Gene Koopman  
Angel Santiago

**STAFF PRESENT:**

P. Joseph Grindstaff, General Manager  
Chris Berch, Manager of Planning and Environmental Compliance  
Javier Chagoyen-Lazaro, Manager of Accounting and Fiscal Management  
Tina Cheng, Budget Officer  
Pari Dezham, Manager of Pretreatment and Source Control  
Gaspar Garza, Acting Manager of Operations  
Jonathan Glazier, Manager of Business Information Services  
Warren Green, Interim Manager of Human Resources, Safety and Support Services  
Paige Gulck, Administrative Analyst  
Paddy Mwembu, Manager of Financial Planning  
Jeff Noelte, Deputy Manager of Technical Services  
Craig Parker, Manager of Engineering  
Ryan Shaw, Senior Associate Engineer  
April Woodruff, Board Secretary  
Ernest Yeboah, Manager of Maintenance

**OTHERS PRESENT:**

Jean Cihigoyenette, Cihigoyenette Grossberg & Clouse  
Director Michael Touhey, Upper San Gabriel Valley Water District

A meeting of the Board of Directors of the Inland Empire Utilities Agency\* was held at the office of the Agency, 6075 Kimball Avenue, Bldg. A., Chino, California on the above date.

President Catlin called the meeting to order at 10:10 a.m., and he led the pledge of allegiance to the flag. A quorum was present.

President Catlin stated that members of the public may address the Board. There was no one desiring to do so.

President Catlin asked if there were any changes/additions/deletions to the agenda. There were no changes/additions/deletions to the agenda.

**1. DEFINING AGENCY BUSINESS GOALS WORKSHOP**

Manager of Planning and Environmental Compliance Chris Berch gave a PowerPoint presentation on defining Agency business goals. He stated that the purpose of the workshop is to review key IEUA policy guidance documents; discuss the need to update the business goals; review the proposed business goal categories; discuss the policies on key topics; and determine the next steps. Mr. Berch reviewed the guidance documents to identify some of the drivers that will need to be developed as part of the strategic planning process. He discussed where the Agency needs to go, with respect to stakeholder review and staff development to help direct this initiative going forward. Mr. Berch reviewed some of the business goals that were developed from staff workshops. Mr. Berch reviewed each of the categories; Regional Water Management, Wastewater Management, Environmental Stewardship, Business Practices, and Workplace Environment. He reported that a Joint Technical Committee/Water Managers' Workshop has been scheduled for July 23, 2013.

Comments were provided by the Board regarding language, business-like thinking, importance of water use efficiency through education, IEUA's leadership, and working with the region's stakeholders. The Board requested that staff bring this item back through to the Board of Directors' meeting, after the Joint Technical Committee/Water Managers' Workshop, in August

With no further business, President Catlin adjourned the meeting at 11:40 a.m.

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Steven J. Elie, Secretary/Treasurer

**APPROVED: JUNE 19, 2013**